

Cragg Vale Community Ltd - Committee Meeting
Thursday 23rd March 2017

Present:	Judith Schofield, Marianne Hood, Nick Murphy, Kevin Cutts, Pete West Shirley Daniel
Apologies:	Jackie Scarf
Resignation	The Company Secretary read out a letter from Brierley Hellowell tending his resignation from the Committee. He said he is willing, age permitting, to help with events. His resignation was accepted and it was agreed a letter of thanks for all his support should be sent to him from the Committee

ACTION

1: MINUTES OF AGM, LAST MEETING & MATTERS ARISING

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| <p>a) <u>Minutes of AGM and November</u> meeting agreed as correct. It was agreed that Roger and Elva should be given special thanks for the very good food at the AGM!</p> | Marianne |
| <p>b) <u>Cragg School</u>: Nick gave an update. A good decision has been taken by the Council in relation to priority to be given to children from Cragg Vale for enrolment in the new school.</p> | |
| <p>c) <u>Newsletter</u>: A discussion was held about possibly increasing the size of the newsletter to accommodate more adverts and articles. It was agreed that, providing adverts can be obtained to cover the additional costs, the next newsletter should have an additional 4 pages. Marianne was asked to enquire whether or not re-cycled paper can be used for the newsletter. The next newsletter will have to have an earlier deadline of the first week of May for articles and adverts and should be ready for delivery on Saturday 20th May. Shirley agreed to put the 'delivery sets' together. Pete and Nick also said they would probably be available to help if necessary. It was agreed that details of the deadline would be given by Pete to Cragg15 so that details of their event on 2nd July can be included in the newsletter. The History Group plan to produce several articles so that something will be readily available for the next few editions of the newsletter.</p> | <p>Marianne</p> <p>Shirley,
Pete &
Nick</p> <p>History
Group</p> |
| <p>d) <u>Park and Garden</u>: More gardening and tidying-up is needed. It was agreed that a 'gardening Party' will be set up for 10.30am on Friday 21st April. Details to be circulated to seek volunteers, including to Hugh and Brierley</p> | <p>All
Marianne</p> |

2: APPOINTMENT OF OFFICERS

Chair: Judith was proposed, seconded and appointed *nem con*
Vice Chair: Kevin unanimously appointed
Treasurer: Nick unanimously appointed
Company Secretary and new Director: Marianne was appointed as both Company Secretary and a Director. Her appointment will commence on Friday 24th March
 Brierley's resignation and Marianne's appointment will be from 24th March 2017

3: FINANCE REPORT

- a) Current Position and Budget: Nick circulated details and said that our financial position is good but it should be noted that most of our income is from grants and the reason we have a good position at the moment is because of the calendar sales. After discussion, it was agreed we should aim to have a 'reserve' of around £500, depending upon whether or not the size of the

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newsletter is increased. If we go to a larger newsletter than the 'reserve' will need to be higher to prevent any cash flow problems.

- b) Calendar income: Nick also circulated details of income and expenditure in relation to the calendar. Pete explained that there was a bit of a difference between Nick's details and his details of sales. After discussion it was identified that no-one had been back to the Mytholmroyd Post Office to collect money for the 20 calendars they received and which we understand have been sold. Nick agreed to produce an invoice for Marianne to give to the Post Office. Nick agreed to go to Craggies to collect outstanding money for their calendar sales. It was agreed that Pete's spreadsheet had been very useful indeed. It was also agreed that Craggies should be asked if they would be willing to sell post cards for us. It was unanimously agreed we need to produce a calendar for 2018 as our main income is from sales.

**Nick
Marianne
Nick**

4: ARRANGEMENTS FOR FORTHCOMING EVENTS

- a) Treasure Hunt, 2nd April: Judith agreed to produce the guide to the route and questions for the Treasure Hunt. Nick, Pete, Jane, Judith, and Kevin will be available on the day to help. Marianne will give out question sheets at the Hinchliffe and she confirmed we have prizes donated by Little Valley Brewery, Craggs Cakes and Mytholmroyd Co-op. It was agreed we should also ask Vernon if he will be available to help on the day
- b) Spaw Sunday: It was agreed we should produce 'double-sided flyers' to help promote the History Group's session on Branwell Bronte as well as Spaw Sunday. Pete agreed to produce 200 A5 coloured flyers and the History Group will share the costs. It was also agreed that we should ask the Robin Hood to provide the picnic again as last year and we will pay the expenses of Ryburn Longswords. It was agreed we should ask Brierley if we can borrow his tables once again. Marianne, Kevin, Pete, Nick and Judith all think they will probably be available on the day to help

**Judith
As list
Marianne**

Pete

Marianne

As list

5: HISTORY GROUP REPORT

Shirley reported that the Group is going well. Attendance had been a bit down but is expected to increase when the Group move back into the refurbished Church. Speakers have been finalised through to next April and the 'big event' very shortly is the talk to be given by well-known author Juliet Barker about Branwell Bronte. Details of the History Group will be updated on the website with any articles.

**Pete &
History
Group**

Marianne

6: WELCOME PACK

Everything is now ready for the Pack to go onto the website but we still need a short piece about CVCA. Marianne agreed to produce this and send to Pete. The use of printed copies was discussed and it was agreed that these should be produced as we identify any new people moving into the valley. Details of the 'Pack' will also be flagged up in the next newsletter. A formal vote of thanks was given to Pete and all the others who have helped with this project.

All

7: FUTURE EVENTS

- a) Cragg15 event, 2nd July: Pete gave a summary of events organised so far and asked if anyone could be available to help on the day. It was agreed that details should be put on our

Pete

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website as well as in the next newsletter.

- b) Mytholmroyd Gala: It was agreed that if possible we should try to have a stall at the Gala, though to be due to be on 24th June this year. Nick agreed to chase details and to book a place for us. It was agreed we should sell bat boxes and bird boxes (agreed we need to check with Brierley what is available and ask if we can borrow his tables again) and have a tombola. Details to be circulated with a request for prizes for the tombola. We can also have our postcards to sell. Details to be circulated by email, including who can be available on the day to help.

Nick

Marianne

**All &
Judith**

8: 2018 CALENDAR

It was agreed that everyone, including the History Group and Judith re Pennine Heritage, should be asked for photographs, ideally showing events and/or pictures relevant to each month of the year. It was agreed that we should use the same design (but check that our designers can do this at little or no charge) and layout as last time and to check with all advertisers if they would place an advert once again. The layout will mean that some advertisers (e.g. Cragg Builders) will have to be asked if they are willing to be on the month as last time because of space constraints. Deadline for production is by end of October '17

Marianne

DATE OF NEXT MEETING

The date of the next Committee Meeting will be *either* Tuesday 13th or Thursday 15th June depending upon which date is best for as many Committee members as possible – Marianne to circulate details.

Marianne