

**Cragg Vale Community Ltd - Committee Meeting
Monday 30th November 2015**

Present:	Judith Schofield, Marianne Hood, Shirley Daniel, Kevin Cutts, Nick Murphy, Jackie Scarf, also attending Pete West
Apologies:	Hugh Morgan,

ACTION

1. MINUTES OF LAST MEETING & MATTERS ARISING

- a) Apologies had been received from Hugh Morgan
 - b) Minutes agreed as a correct record
 - c) Cragg School: Nick agreed to contact Jane Leary to get an update **Nick**
 - d) Welcome Pack: Pete has sorted out his bits as agreed re getting it on the website. We need to get details electronic details from Steve and Angela and Liz and permission to use the bits we need. A 'credit' will be given and Pete will circulate to all Committee for final approval **Shirley
Pete**
 - e) Website development: Access for the following CVCA Members for making 'posts' was agreed: Marianne, Judith, Nick, Jackie, and Roy for the History Group. It was also agreed that Nick and Judith would be the contacts for email traffic. It was agreed that we need to keep records of anyone who offers help and to ask for anyone willing to help at the AGM. After discussion it was agreed that our website should have the following links: the Church, Tennis Club, the Schools, Robin Hood and the Hinchliffe, Pennine Heritage and Crows. In relation to any 'commercial' sites it was agreed that this could be done on the basis of 'tit for tat'. **(as list)**
- A formal vote of thanks was given to Pete for all his help and support
- f) Festival of Lights: Due to the dreadful weather over the weekend this has been postponed to Sunday 6th December. We have the help of the new owners of what was Sylvia's house re use of electricity for the lights.
 - g) Community Garden and Maintenance: We now have the secure storage box in place and the Steiner School have started to bring groups of children to the site to help with maintenance. We discussed the response to our request to our insurance company in relation to getting insurance for the box and equipment but agreed that as we would not be able to meet the conditions re fixing the box to the ground and securing etc we would not go ahead with the insurance **Shirley**
 - h) Cragg 15: It was agreed that Judith should respond to the details received from Cragg 15. It was regretted that we have not heard anything about the promised £500 and although we have some details of their response following our joint meeting, several matters had not been addressed. Judith will follow-up as necessary **Judith**

2. FINANCIAL REPORT

- a) **Present Position**: Shirley had circulated the Director's Report and Financial Report for the AGM. She also circulated the Summary of our present position including details of the commitments re the First Aid Training. These were all accepted and agreed.
- b) **Income from Calendar Sales**: After discussion it was agreed income from calendar sales was essential for maintaining a healthy financial position. However, as we had no-one able to take over from Margaret it had not been possible to produce a calendar for 2016. Many people have asked about our calendar. It seems that if we can produce one for 2017, sales should be good. It was agreed that all sponsors should be contacted so that they understand the position and to get an indication of whether or not they would be willing to continue their sponsorship for

**Cragg Vale Community Ltd - Committee Meeting
Monday 30th November 2015**

a Cragg Vale calendar in 2017. Shirley agreed to give details of the sponsors to Marianne. At the AGM we should try to get a volunteer to help produce the calendar and it was agreed that we should aim to make use of the pictures produced for the story boards if Marianne can get help from the person who did the story board art work

Shirley

Marianne

6 ANNUAL GENERAL MEETING

The AGM is due to be held towards the end of January. Wednesday 27th was agreed, with a buffet (Marianne to ask Jo at the Robin Hood) and it was agreed that Jonathan should be asked if he would do a 'Cragg Quiz' for us once again.

Hugh has tendered his resignation and this was accepted with regret but with a formal vote of thanks for all his help and support. Shirley also gave her resignation as Treasurer but will continue as a Committee Member. Nick offered to take over as Treasurer and this offer was accepted with thanks. We will have places for at least two new Committee Members and everyone was asked to seek out anyone who might be interested in joining us

ALL

It was also agreed that the formal resolution, as detailed to everyone in the Winter Newsletter, in relation to changing our constitution in response to the comments from the Charity Commission, to enable us to apply once again for Charitable status. Details of the Special Resolution and also copies of the Directors' Report and our accounts for 2014/15, will be available at the AGM

Marianne

7 DATE FOR NEXT MEETING

The next meeting will be the AGM on 27th January and it was agreed that all Committee Members should try to have a brief meeting after the AGM and Quiz to agree dates for future meetings

ALL